

# Job Description: Creative Director

**Purpose:** To assist the leadership team in providing leadership to the summer camp program, with a focus on media and worship.

**Responsible to:** Program Director(s), Ministry Director and Executive Director(s)

**Wage:** \$450/week

## Qualifications:

- Must be 18 years old, graduated high school, and have an active, growing relationship with the Lord Jesus Christ.
- Must possess leadership skills and be able to give guidance to summer missionaries and campers throughout each day.
- Must be creative and able to contribute on a worship team.
- Able to be flexible within the camp program
- Must possess camp experience, a love for kids and youth, and a desire to see them grow.
- Self-starter with an ability to see projects through to completion.
- Must be able to accept responsibility, have the ability to submit to the authority of those over you, and possess a desire/ability to work as a team and get along with others.

## Primary Responsibilities:

- Co-lead Spring School Group trips.
- Take Pictures and Videos
  - Take 100 good photos/week of skills, group activities (chapel, meals, wide games, etc.), volunteers & leaders, cabin photos
  - Compile photos from other sources and sort out the good ones.
  - Post to social media daily.
  - Create special videos (camp intro, staff promo/memories, wide games, etc.)
  - Create advertising, posters, graphics for summer and throughout the year
- Provide leadership to chapel music teams selecting songs, organizing music & slides, and organizing practices.
- Mentor 3-4 summer missionaries/week, including been mentored by a superior.
- Submit a summer report to Directors at the end of camp.
- Adhere to the One Hope Canada and KLBC Statement of Faith, Code of Conduct and Summer Missionary Expectations.
- Perform any other tasks at the request of the Directors.

## Secondary Responsibilities:

- Assist with registration on registration day.
- Assist PDs in making sure all campers are in the proper skills and skills are being led effectively (as you go around taking pictures).

- Assist with Summer Missionary Training prior to camp.
- Assist with Spring Maintenance projects in down times.
- Teach a skill if/as needed (especially drama, camp media, and/or dance skills)
- Drive a boat for cabin interest/skills
- Send postcards and church info to non-churched campers before summer is over
  - Gather church fall programming info
  - Send camper surveys
  - Invite church leaders to weeks they have kids from their communities
- Assist in running the Tuck Shop
- Assist in supervising BOLD work projects

